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| Title | Working safely during Covid-19 – The Dulcetones | | | | | | Location | Middle Street School, Brighton |
| Outline of project | * Choir rehearsal | | | | | | | |
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| **Risk / Hazard** | | | **Potential effects of risk / hazard** | | **Action Taken to Reduce Risks** | | | |
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| Airborne transmission of Covid-19 | | Choir leader / members catch virus.  Virus is transmitted to other vulnerable people through that person’s network. | | | Anyone with (or sharing a household with) Covid-19 symptoms or positive test asked not to attend – or if presenting symptoms asked to leave immediately & advised to call 111 to arrange a test.  Full compliance with Test and Trace service. Attendance and contact records kept for minimum of 21 days to fully assist.  All members asked to immediately report Covid-19 symptoms as per Govt guidelines <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>  Clear rules relayed to all members:   * Face coverings are no longer mandatory, but members are free to choose to use them if they wish. * Observe 1m distancing wherever possible. * Clear signage and friendly reminders to wash hands / sanitise and keep distance. * Side by side / chequerboard positions, limit face to face singing. * Self monitored queueing. * 90 minute rehearsal time (split into 2 with 10 minute break) in well ventilated Covid-secure venue to reduce cumulative aerosol transmission. * Capacity limits.   Fully compliant with the ‘Working safely during coronavirus’ government guidelines (Events and Attractions). Any changes in guidelines will be communicated fully with members and venue.  [LINK - Working Safely During Coronavirus](https://www.gov.uk/guidance/working-safely-during-covid-19/events-and-attractions). | | | |
| Surface transmission of Covid-19 | | Clear rules relayed to all members:   * Follow Covid-secure venue’s procedures and directions. * Wash hands before entering, hand sanitising stations available. * No food/drink to be provided, please bring own water bottles. | | | |
| Transmission of Covid-19  through public transport | | * Recommend walking / cycling / private cars where possible * Encourage face coverings for use on public transport | | | |
| Member / choir leader displays Covid-19 symptoms | | Risk of transmission to others. | | | * Members to immediately report symptoms, positive tests or contact with someone who has Covid-19 to choir leader – and self-isolate as per relevant government guidelines. * <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance> * Report to (and work with) Test and Trace system. * Follow all recommendations from Test and Trace and inform all relevant parties. | | | |
| Covid-19 infection rate rises / Local or national lockdown | | Increased risk of transmission. | | | * Choir leader to keep fully updated on local infection rate and government guidelines, making and communicating any changes in a timely fashion. * Full compliance with relevant regulations and Performing Arts guidelines. <https://www.gov.uk/guidance/working-safely-during-covid-19/events-and-attractions> | | | |
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| Assessment Undertaken By | | | | Sarah Gardner | | Position | Choir leader – The Dulcetones | |
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| Signed | | | | Sarah Gardner | | Date | Updated 8th September 2021 | |